

Saints Cyril and Methodius Church
472 East 8th Avenue, New Westminster, BC, V3L 4L2

MINUTES OF PASTORAL AND FINANCIAL COUNCIL MEETINGS:

7:00 p.m., Monday, June 25, 2018 in the Rectory

Present: All the members of PPC and PFC except Maria Eskut – excused.

Call to Order:

The meeting was called to order at 7:10 p.m., by Father Rastislav, Meeting Chair who addressed the Councils and explained that this meeting is held prior to the July 11th with Archbishop Miller and will describe the communication and organization of the community.

Election of a Leadership team in the absence of Slovak Pastor:

From the Financial Council, Jan Oravec was chosen to lead and from the Pastoral Council, Jan Varga was chosen to lead with support from Maureen and Eleanore. Their responsibility will be to coordinate happenings in the parish with the priest in charge.

Responsibilities in detail:

List of Important Masses to the end of the year:

This list will be presented to the Archbishop and the priest who will look after the parish. It is a recommendation.

Every Sunday at 11 a.m.

September 7, First Friday at 7.30 p.m.

September 15, Our Lady of Sorrows, Patroness of Slovakia at 9 a.m.

October 5, First Friday, 7.30 p.m.

November 1, All Saints 7.30 p.m.

November 2, All Souls and First Friday 7.30 p.m.

December 7, First Friday 7.30 p.m.

December 8, Immaculate Conception 9 a.m.

December 24, Night Christmas Mass at 10 p.m.

December 25, Christmas Mass at 11 a.m.

December 26, St. Stephen Mass at 11 a.m.

January 1, New Year, Mother of God at 11 a.m.

January 4, First Friday at 7.30 p.m.

Funeral Masses: leadership team.

Adoration: the incoming priest.

Confession: the incoming priest.

Christmas Penitential Services: the incoming priest and the leadership team.

Lenten Penitential Services: priest and the leadership team.

Eritrean Community: no further communication from this group has been received.

Parish web page: Pavol Kriska will be asked to coordinate future developments.

Parish Bulletin: Presently Father Rastislav prepares the bulletin for the web site and also hard copies to be kept in the church; this practice to be continued. Leadership team.

Parish Directory: much discussion took place and it was agreed by both Councils that an Excel sheet should be created showing names and e-mail addresses of registered parishioners. Martina Prochazkova will take the responsibility.

Altar bread and wine: Father Rastislav has ensured there are enough to take the Parish through to Christmas. Beata Andrejcek.

Altar Boys: the number of altar boys has increased. Miroslav Lesay.

Preparation for First Holy Communion: this to take place in June 2019. Martina Prochazkova a Maria Eskut.

Parish email: Leadership team and the incoming priest.

Church cleaning: conducted by the English speaking and Slovak volunteers – the current schedule is to the end of August and Father Rastislav will prepare a list to the end of December.

Lectors: a new schedule to be drawn up by the incoming priest.

Signatures on parish account and the cheques: it was confirmed that the priest and another parishioner should be signatories. The parishioner is Eleanor Matias.

Annual Financial Report: leadership team.

2nd Sunday Collections: leadership team with the incoming priest.

Remittance Report: Eleanore Matias.

New Missals and Envelopes: a supply of these has been ordered by Father Rastislav.

Hall Rental: leadership team.

Visiting priests saying masses: for those priests attending regularly a cheque is sent once a month but for individual priests a cheque is given at the time they say the mass.

Janitorial Service: Mrs. Anna Krivdova cleans the hall, rectory and basement every second week. She provides an invoice and is paid by cheque every month. Eleanore Matias and the priest.

Organist Service: Jana Zelezny gives also an invoice monthly and is paid according to the number of masses. Eleanore Matias and the priest.

QuickBooks records: Jozef Pauchly.

Flowers for Church: a cheque for flowers is made out to Gabriela Leskova. Decoration usually done by Dana Janurova.

Project Advance: when cash is given, ask for the address of the individual whereas the address is already shown on the cheque. When paying by credit card, all credit card information must be taken and submitted. As well, payments to Saints Cyril and Methodius can be made online. Contact person Heather Charest.

Probate of Wil of Frank Lasciakl: If the process is not accomplished by Fr. Rastislav's departure, the Archdiocese will do the rest.

Rain and Sewer System Repair: RotoRooters visited recently and will provide Father Rastislav with a quote and breakdown of details.

Office Maintenance: Eleanore will oversee upkeep and maintenance of office.

Fire Safety Requirements: Need to be put in place in all 3 buildings.

Ordinary Mail: in Father Rastislav's absence, both Maureen and Eleanore will pick up mail from the rectory mailbox, date it and leave it in the church vestry.

Garbage Pickup Maureen will take out bins on Wednesday night, leaving them curbside. Jan Varga also available.

Furnace in Church, Hall and Rectory: Rudy Priskin.

Tax Receipts: Michal Oravec. For Project Advance – archdiocese.

Garden Maintenance: Miro Lesay will be asked to continue to volunteer.

All other matters not mentioned: leadership team with the incoming priest.

Meeting of PPC and PFC after the meeting with the Archbishop: Friday July 13, 7 pm.